



Attachment #3

CONDITIONS OF USE FOR THE COMPUTING RESOURCES OF THE DEPARTMENT OF PHYSICS AND INFN DIVISION OF PERUGIA

Use of computing resources and network services

The following is forbidden:

- Activities contrary to the law or prohibited by regulations;
- Unauthorized commercial activities;
- Any activity which compromises the security of the data resources of the Organization or intended to cause damage to third parties;
- Any activity not related to the goals of the Organization.

Access to data resources and network services

Access to the data resources and network services of this local network is permitted to employees, associates, as well as partners, guests, research students, undergraduate students, PhD students and grant holders authorized by their supervisors.

Access to the computing resources that provides Internet connection is allowed only through user identification. Users who have not yet been formally identified as a consequence of their position as employees of, or affiliated to as holder of associates status, research grant or post-doc contract with any structure of the University of Perugia, must be identified.

Access is personal, cannot be shared or passed on and is permitted to each user solely in respect of the provisions of these regulations. Providing access to a third party is forbidden without prior authorization from the local Computing Service.

In order to guarantee the security of the data resources, the following is forbidden:

- Unauthorized access to the computing rooms , as well as to reserved places and areas where network equipment is located;
- To connect computing resources to the local network without proper authorization from the local Computing and Network Service;
- To wire, connect or modify network apparatus without the relevant authorization from the local Computing and Network Service;
- To use network addresses and names other than those explicitly assigned to the user;
- To install modems configured for remote access without preventive authorization from the Director of center;
- To divulge information about the structure and configuration of IT resources, particularly for what concerns the location of wireless equipment, telephone numbers and the passwords of modems managed by the local Computing and Network Service;
- To undertake any other direct action intended to degrade the system's resources, to prevent authorized users from accessing resources, to obtain superior resources to those already allocated and authorized, to access the data resources in violation of security measures.



Behavioral rules

Users:

- Are bound to act in conformity with the law and in respect of the policies of the Organization on subjects of security, guaranteeing the confidentiality of the treatment of personal data, also through the strict observance of the rules of conduct laid down by the Department on the treatment of personal data;
- Are responsible for software packages that are installed on computers by those whom they allow access: originating with a detailed preliminary evaluation of software to be installed that does not have a regular license;
- Are bound to protect from unauthorized access the data used and/or stored in the computer and in the system to which they have access;
- Are bound to follow the instructions provided by the local Computing and Network Service for regularly backing up their data;
- Are bound to protect their own account by choosing a sufficiently complex password and changing it periodically;
- Must not use the same password on different systems, nor communicate it or pass it on, nor give others the use of their account;
- Are bound to immediately inform the local Computing and Network Service of any incident, suspected abuse or violation of security;
- Are bound, for the operating systems which they foresee using, to use updated antivirus programs, taking care to scan files that have been exchanged on the network and any removable storing media;
- Must not maintain unused remote connections nor leave the work station with unprotected open connections.

Consequences of any violation

- The computing and network services of Physics dept. & INFN have the right to verify - through appropriate means of control - that the use of the available resources is consistent with this service regulation.
- Any conduct contrary to legal norms or in violation of the rules set out in this document will result in the suspension of access to IT resources, following the communication of the Head of Physics Department / the Director of INFN Division of Perugia, and may have civil and penal consequences, if required by law.